



# SAN BRUNO CITY COUNCIL

## REGULAR MEETING

### AGENDA

**Date & Time:** March 9, 2004 at 7:00 p.m.

**Location:** San Bruno Senior Center 1555 Crystal Springs Road

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing in front of the microphone until recognized by Council. All regular Council meetings are recorded and televised on CATV Channel 11 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase cassette and video copies, access our web site at [www.ci.sanbruno.ca.us](http://www.ci.sanbruno.ca.us) and San Bruno residents may check out video copies at the Library.

In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodation for this meeting should notify us 48 hours prior to meeting. Notices, agendas, and records for or otherwise distributed to the public at a meeting of the City Council will be made available in appropriate alternative formats upon request by any person with a disability. Please make all request to accommodate your disability to the City Clerk's Office 650-616 7058.

Thank you **San Bruno Garden Club** for providing the beautiful floral arrangement.

#### 1. ROLL CALL/PLEDGE OF ALLEGIANCE:

##### ANNOUNCEMENTS:

- a. As announced by Mayor Franzella at the February 24, 2004 City Council meeting, Congratulations **Dan Voreyer** on being appointed San Bruno Fire Chief.
- b. The **San Bruno Redevelopment Agency** meeting will follow tonight's City Council meeting.

#### 2. REVIEW OF AGENDA:

#### 3. APPROVAL OF MINUTES: For the adjourned and regular Council meeting of February 24, 2004.

#### 4. CONSENT CALENDAR: All items listed are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by Councilmember, citizen or staff.

- a. **Approve: Payroll** of February 27, 2004
- b. **Approve: Accounts Payable** of February 17, & 23, 2004. (Council Packets only, copy is available for review at the City Clerk's office)
- c. **Approve: Waiving second reading, and adopt San Bruno Ordinance No. 1690 amending San Bruno Municipal Code Section 9.08.10 (Parks and Recreation Commission By-Laws).** Amendments will decrease members to nine by eliminating one of the two student representatives, and with the exception of the one student representative, all other members will be designated as general members. Section 9.08.20 (**Members-Terms**) reflects that all general members serve four-year staggered terms with the exception of the one student member who shall serve a single two-year term. Other clean up language and formatting have been inserted as recommended by the Parks and Recreation Commission.
- d. **File: Proclamation** declaring March as "**American Red Cross Month**" in the City of San Bruno.

#### 5. PUBLIC HEARINGS: None

#### Notice of Upcoming Public Hearing on March 23, 2004:

Introduction of San Bruno Ordinance amending the San Bruno Municipal Code regarding **regulations for municipal services** (Utilities and Cable) including procedures for terminating service and reduced rates for low-income customers.

**6. UNFINISHED BUSINESS: None**

**7. CALL FOR, PRESENTATION OF BIDS, and AWARD OF CONTRACTS:**

- a. **Chief of Police Violett** recommends that the City Council approve acquisition of nine (9) Laptop Computers from **Oakland Computer Company** in the amount of \$34,770.98 to be used in police vehicles. Funding is from the Equipment Reserve Fund.
- b. **Public Works Director Munns** recommends that the City Council approve Amendment No. 2 to the Consultant Agreement with **CSG Consultants, Inc.** in the amount of \$20,000 for engineering design services for the **Lower Sneath Paving Project**.

**8. COMMUNICATIONS: None**

**9. STAFF REPORTS: None**

**10. REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES: None**

**11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

(Three minutes/individuals, five minutes/groups in attendance) If you are unable to remain at meeting, inform City Clerk and he will request that Council consider your comments earlier. **Note:** It is Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. Brown Act prohibits Council from discussing or acting upon any matter not agendaized pursuant to State Law.

**12. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**

- a. **City Clerk Simon** recommends that the City Council **fill vacancies on committees, boards, and commissions**. The Parks & Recreation Commission, Community Preparedness Committee, Citizens Crime Prevention Committee, Traffic Safety & Parking Committee, and the Caltrain Citizens Advisory Committee each have one vacancy.
- b. **Council Ad Hoc School Liaison Committee (Ruane/O'Connell)** recommends that the City Council receive request from the San Bruno Park Elementary School District and authorize staff to prepare an amendment to the **Joint Use Agreement** between the City and School District relative to sports field maintenance on School District property.
- c. **Project Pride Committee** announces its **25<sup>th</sup> Annual Easter Easter-Egg Hunt**. Please mark your calendars for Saturday April 3<sup>rd</sup>, 2004, in San Bruno City Park (rain or shine) starting at 11:00 a.m.

**13. NEW BUSINESS:**

**Study Session scheduling:**

City Manager Jackson requests the City Council set date, time, and place for **Study Session**. Purpose is to establish parameters and service objectives in completing the 2004/05 General Fund Budget process.

**14. ADJOURNMENT:** Meeting will adjourn **to the regular City Council meeting March 23, 2004**, starting at 7:00 p.m. (1555 Crystal Springs Road).

**“The City with a Heart”**